# Kyffin School Accountability Committee

# Meeting Minutes

Jan 11, 2021 5:30-7:00

Zoom Virtual Meeting Platform

Present: Parents: Hayley Schneider, Heather DeClauwe, Kim Bennett (GT rep), Karen Peabody, Lizzy Meacher, Rory Ralston, Andrea Heaton, Leslie Joseph, Patricia Lloyd, Katie Keighley, Caitlin Scott, Christi Cahill (preschool rep), Tisha Taylor

Staff: Jim Havens, Jen Page, Cindy Haight, Jeff McCrae, Janet Hughes, Sarah White, John Trefny (community rep)

1. Welcome and Introductions
2. Review of SAC Member Eligibility
* Attend 1 of first 2 meetings
* Attend 3 of 5 meetings
* Need representatives from parents of current students, 2 school personnel, a community representative, a parent of a GT student, and a parent of a preschool student
* Meetings are open to all regardless of membership
1. Review and approve meeting minutes
* Bennett reviewed Nov meeting minutes.
* Meacher made a motion to approve.
* Trefny seconded Motion.
* Nov meeting minutes approved by unanimous vote.
1. COVID: Learning Model Update
	* Return to in-person learning 1/19/21
	* Encouraged ongoing compliance with CDPHE guidelines for limiting transmission, as community prevalence affects ability to be in-person
	* Answered questions about vaccination plans for teachers and staff – following CDPHE guidance
2. Choice Enrollment Window Reminder
	* Closes 1/15
	* Confirm plan to return or not
	* 3-day window to accept offers
3. Budget Update
	* Background: Jeffco uses site-based budgeting model based on per-pupil allocation (prior Oct. count = 429 at Kyffin)
	* Allows schools some autonomy to best meet needs of their community
	* Kyffin budget 2021-22 ~ 2.7 mil
		1. PTA contributes average of ~1/3 of Kyffin’s general fund each year
			1. Past initiatives: playground remodel; drinking/bottle filling water stations; physical plant upgrades; library upgrade
	* Unknowns: learning model (remote vs. in-person); cohorting vs. combining of classes for AMP; enrollment numbers (to help determine teacher staffing)
	* District Accountability Committee Workgroup Recommendations for Priorities if cuts needed
		1. Reductions in central district office staff and depts; Consideration of furlough days; Maintain student-based budgeting; Compensation cuts
	* Kyffin Bond Projects (planned/ongoing and do not need additional funding)
		1. New classroom furniture; new classroom walls and casework; entrance remodel; commercial kitchen remodel; new windows, lights,HVAC/electrical; new upper playground
		2. Anticipate will occur Summer 2021 (no summer SAE planned due to construction)
4. Request community input to help guide drafting of final budget (anticipated late Feb)
	* Options to Priortize:
		1. Staffing (teachers and support staff like instructional coach, librarian, SEL, SW, paraprofessionals)
		2. Technology (devices for students and staff – replace those aging out and increase to meet enrollment needs; document cameras)
	* Anonymous poll of attendees in chat to query support for above priorities
		1. 100% responses selected staffing
	* Jam Board to capture rationale for prioritizing staffing or technology
5. Mid-year Testing Updates
	* Acadience (formerly DIBELS)
		1. Kyffin does well within the district
		2. Comparing beginning and middle of year results:
			1. Kindergarten scores have dipped slightly;1st -3rd grades steady to improved
			2. Middle of year testing performed remotely
				1. Potentially toughest for youngest students
			3. Planned Response
				1. Progress monitoring moving forward
				2. Prioritization of phonics, decoding, early reading skills
				3. DIBELS DEEP diagnostic to support targeted instruction and WIN supports
	* MAP data – testing window closes 1/22; individual reports sent home 1/28
		1. Provides comparison data and district progress and national norms
6. 100-Day Plan Update
	* MTSS/Equity
		1. Trauma training: partnership with Golden Schools
		2. Using student data to plan supports and extensions
		3. Prioritizing early reading skills (K-3)
	* READ ACT training for teachers
		1. 45 hrs required by CO state dept education
		2. To increase percent of students reading at or above grade level
7. Equity, Diversity and inclusion Initiative
	* Collaboration with PTA and Kyffin staff
	* Dr. Kinnette Richards giving 2-part series to support talking with your child about race
		1. Similar talk at Mitchell Elementary that was very well received
		2. Feb 3 and 8, 6-7:30 – new info at each session
		3. Capped at 50 attendees
		4. Available in PTA newsletter and also teachers will send info out to parents
		5. On-line registration link

https://jeffco-k12-co.zoom.us/meeting/register/tZUucu2qpzwvE9LeDuZOVq9DTiCOeuBmOs\_e

1. Closure
	* Next meeting: March 15 5:30-7:00 (via Zoom)

END OF MINUTES