# Kyffin School Accountability Committee

# Meeting Minutes

May 13, 2019

Present: Jim Havens (principal), Hayley Schneider (co-chair) Jen Lamborne, Kristin Vale, Janet Hughes, Karyn Peabody, Christi Cahill, Katie Keighley, Heather DeCaluwe, Cindy Haight, Courtney Fox, Leslie Joseph, Rory Ralson, John Trefny (community representative), Deann Zenisek (secretary)

1. Review and approve meeting minutes

* Zenisek reviewed March meeting minutes.
* There was a motion to approve.
* Lamborne seconded Motion.
* March meeting minutes approved by unanimous vote.

1. Homework Survey

* Havens reviewed why homework policy review was occurring and the process to date
  + Management Team analyzed data
  + Leaderships Team reviewed date
  + Input received from SAC
* Community Survey results reviewed- 133 responses
  + Just over half respondents liked current policy
  + Amount of Homework responses reviewed
  + Response regarding homework on daily basis, full week and/or weekends reviewed
  + Responses regarding reading logs reviewed
* Survey Trends
  + Majority of responses stated difficulty of homework was appropriate
  + Families want longer amounts of time/flexibility
  + Majority wanted no homework on weekends
  + Discussion of specific comments occurred
* Proposed policy handed out to all attendees for review
* Broke out into groups to discuss proposed homework policy. Groups comments were as follows:
  + Good survey response
  + Policy in line with survey
  + Less homework in upper grades than previous policy
  + Simplified policy
  + Too similar to old policy
  + Blanket policy but kids may need more differentiation
  + School wide event nights request for no homework
  + Add preview to help kids and parents plan for busy week
  + Positive for new policy is more flexibility
  + Concerns policy does not address weekends v. every night
  + Add Explanation of when policy came about and the type of work that went into creating policy including teacher, community and SAC input.
  + 3rd grade gets more homework compared to low end old policy
  + Potentially note extracurricular activities may cause difficulty

1. Make Your Voice Heard Survey: Present Data

* Students grade 2-5 take survey
* Strengths
  + Staff student relationships
  + School connections
  + Family support for learning
* Growth area
  + Climate
  + Perceptions of safety- good
* Scores consistent with district average
* 80% participation rate

1. Compare FSP/MYVH

* FSP Strengths and growth areas reviewed
* UIP discussion
* Growth areas- student to student relationship consistently a trend as well as communication
* Revisit in the Fall

1. Officer Voting

* Announced open positions. Secretary 2019-20 school year. Zenisek term over and she will step down.
* Schneider stood for chair for 2019-20 year
* Hook (absent) stood for vice chair for 2019-20 school year
* Officer guidelines were handed out to all to review before nomination
* Heather DeCaulwe nominated to fill Secretary open position, Schneider for chair, Hook for vice chair by Lamborne.
* Officer nominations seconded.
* Vote held. Only SAC Members voted. 9 members present. Unanimous approval of DeCaulwe as Secretary, Schneider as chair and Hook as vice chair for 2019-20 school year.

1. Closure

* SAC Members for next year
  + Sept 9, 2019 5:30-7:00 pm
  + Nov 11, 2019 5:30-7:00 pm
  + Jan 13, 2020 5:30-7:00 pm
  + Mar 9, 2020 5:30-7:00 pm
  + May 11, 2020 5:30-7:00 pm

END OF MINUTES